

Course Description

Managing Multiple Projects AMS198

28 Professional Development Units
28 Education Hours



Overview

Along the career path of today's project manager, successfully managing multiple projects is a "right-of-passage" to more complex and sizeable efforts. On the personal-interpersonal side, multiple project management is an exercise in energy, attention, and focus on the "tools" side. The ability to scale best practices to specific project needs and ultimately, to run "lean" are all critical success factors in managing projects of a "quick-hit nature" all in various stages of development.

The course takes a "practical" look at "scaled" scope development, scheduling, execution planning, and project control in an environment where resources are slim and most often times; the project manager is also a technical SME and work package level resource. The course will focus the participants towards common-sense strategy development (away from reactivity) and many tools for successful development, management, executing and controlling multiple projects within time and organizational constraints.

Learning Objectives

- Facilitate accurate scope development smaller and multiple projects
- Develop accurate schedules for smaller and multiple projects
- Understand the key elements for accurate estimates
- Understand and implement the Project Execution Plan for smaller and multiple projects
- Understand the key interface with Functional Managers
- Design a sound and executable control strategy for smaller and multiple project scenarios
- Understand a sound risk management strategy for smaller and multiple projects
- Understand how to utilize project resources as "seconds" to increase project control
- Understand and plan for the underlying time and stress issues inherent with smaller and multiple project scenarios

Format

This course is highly interactive and how-to oriented. Discussion of concepts and principles is followed by hands-on exercises. The emphasis is on the practical application

Duration

Four Days

Who Should Attend

Project Managers responsible for multiple projects would benefit by taking this course